

# Horticulture Memorials & Donations

EXTENSION  
EDUCATION  
FOUNDATION

*Sedgwick County*



## ***Our Horticulture Program's Mission:***

The K-State Research & Extension offices throughout Kansas provide unbiased, research based information to our local communities. Within the Sedgwick County Extension office's Horticulture program, the most common information we share is related to selecting, growing, and maintaining plants that will perform well in our area, in order for residents of Sedgwick County to have successful, healthy landscapes. We educate our community with this information in a variety of ways, including through public presentations, media coverage, consultations, hands-on demonstration gardens, and most importantly our Extension Master Gardener Volunteer Program.

# Support Our Program With Your Donation or Personalized Memorial

## Commemorative Bricks

Engraved commemorative bricks (4"x8") can be designed and installed inside our Demonstration Garden at the Sedgwick County Extension Office. The bricks may be purchased and engraved for \$100 each. The number of characters that can be engraved is limited, and more information is provided on the back page's order form.



## Memorial Benches

Throughout our grounds and Arboretum we have memorial benches that allow visitors to sit and enjoy the gardens and trees. Benches are green in color, with black legs, and made of recycled materials. Memorial benches also include a personalized engraved plaque, which is mounted to the back rest of the bench.

There are two lengths of benches available:

- ◆ 6' bench with an engraved plaque = \$500
- ◆ 8' bench with an engraved plaque = \$600

## Directed Donations (Special Project Accounts)

Directed Donation accounts will be created for money raised or donated in order to fund specific project(s) or purchase(s). Staff will work with donors to identify a specific project or purchase that is needed or can be planned to utilize the funds. Examples include:

- ◆ Creation/renovation of a display garden
- ◆ Creation/support of an educational outreach program
- ◆ Improvements to the Master Gardener Program
- ◆ Technology upgrades
- ◆ Tools or equipment
- ◆ Educational signage

When the project is completed, any funds in excess of the amount needed for the project will be set aside for ongoing maintenance of that specific project, or rolled into whichever general donations account is appropriate.

## Designated Memorials

When a family designates the Extension Horticulture or Master Gardener program as a memorial, the family will receive a list of 3-5 potential uses for the money after the final memorial amount has been determined. The family will select their preferred option(s) for the use of the money. Any remaining money after the preferred option(s) has been carried out will be set aside for ongoing maintenance of that specific project, or rolled into whichever general Horticulture memorials account is most appropriate.





## **Memorial Trees / Tribute Trees**

The Sedgwick County Extension Arboretum surrounds our property and includes over 300 planted & labeled trees. Trees within the Arboretum can be adopted or purchased and planted as a memorial or tribute, and serve the public as a living example of trees known to do well in our area.

The cost of planting a new memorial/tribute tree is a minimum of the actual tree cost plus \$25 for labeling. Existing trees may be designated for Memorials or Tributes at the rate of \$150 per inch of diameter at breast height (DBH). A list of the current trees at the Sedgwick County Extension Arboretum can be found online at: [www.tinyurl.com/SgCoArboretum2](http://www.tinyurl.com/SgCoArboretum2)



All memorial/tribute trees will also be recognized on a plaque inside the Extension Office. The plaque includes the year of donation, tree name, and name of person the tree is memorializing/honoring. This information (in addition to the name of the donor) is also listed on the Arboretum page of the Extension website: [www.sedgwick.ksu.edu/arboretum](http://www.sedgwick.ksu.edu/arboretum).

For new memorial/tribute trees, we will work with the donor to select an appropriate tree variety for the Arboretum, striving to plant trees that are recommended for our area and that do not duplicate existing trees. All newly planted memorial/tribute trees are guaranteed to be replaced for a period of up to five (5) years from the date of the gift in the event that the tree dies. Existing trees needing replacement may be re-designated for a period of up to three (3) years after the date of gift except in the event of force majeure. In the event of force majeure (act of God) the replacement is at the option of Sedgwick County Extension.

## **General Donations and Memorials**

Any donations or memorials made to the Horticulture Program or Master Gardener Program can be directed to one of several general accounts:

- ◆ **Master Gardener General Account:** Funds in this account are used to support the educational outreach of the Extension Master Gardener Program of Sedgwick County.
- ◆ **Horticulture General Account:** Funds in this account are used to support the educational outreach of the Extension Horticulture Program of Sedgwick County.
- ◆ **Arboretum General Account:** Funds in this account are used to support the planting & care of the Arboretum trees & display gardens of the Sedgwick County Extension Arboretum.
- ◆ **Growing Growers Account:** Funds in this account are used to support the education outreach of our local food producers to help develop strong local food systems.
- ◆ **Master Gardener Endowment:** These funds are invested in an endowed account with the Wichita Community Foundation and are intended for the long term support of the Sedgwick County Master Gardener Program.

Any donations or memorials made to the Horticulture Program or Master Gardener Programs without specific direction regarding their use will be placed in the Horticulture General Account and used as appropriate for horticulture program support.

## Donation Form:

I would like to support the Horticulture Program of K-State Research & Extension - Sedgwick County in the following way:

- ☐ Commemorative Brick (*Please See Engraving Information Below*)
- ☐ Memorial Bench (*Please Specify 6' or 8' Bench*): \_\_\_\_\_
- ☐ Directed Donation (*Please Specify Special Project*): \_\_\_\_\_
- ☐ Designated Memorial For: \_\_\_\_\_
- ☐ Memorial / Tribute Tree (*Please Specify Newly Planted Or Existing Tree*): \_\_\_\_\_
- ☐ General Horticulture Donations (*Please Specify Account If Preferred*): \_\_\_\_\_

I would like to make my tax deductible gift in the amount of \$ \_\_\_\_\_

Donor's Name: \_\_\_\_\_

Donor's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Person being memorialized/honored: \_\_\_\_\_

**Please make checks payable to: Extension Education Foundation, Inc.**

Please enclose payment and mail to: Horticulture Department  
Sedgwick County Extension Education Center  
7001 W. 21st Street N.  
Wichita, KS 67205-1759

Donations can also be made online at: [www.sedgwick.ksu.edu/get-involved](http://www.sedgwick.ksu.edu/get-involved)

*All donations to the Extension Education Foundation, Inc. are subject to a 3% administration fee.*

### **Commemorative Brick— Engraving Order Form**

**For brick inscriptions**, please print below exactly as it should appear on the brick. Use proper upper and lower case letters, spaces, punctuation. Some basic symbols are available. **Limit of up to 13 characters/spaces per line maximum.**

Line 1:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Line 2:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Line 3:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## **Contact our team for more information:**

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**Extension Education Foundation, Inc.**  
**Donations Support:**



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Sedgwick County

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