**Check In – Check Out Procedures**

**Check In – Fulltime Campers – Heritage Hall**

Check in at Heritage Hall at 4:40 pm. Parking is available in lots #25 & 26. Do not block people in. Please ask everyone to stay outside until we let you in to get cabin assignments and drop off medications. We will let you in to use the restroom and drinking fountain.

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We have 2 sessions of Rookie Camp this year.

**Rookie Camp – Session #1- Heritage Hall**

Check In – Friday, June 14 – 4:30 pm - heritage Hall with the regular campers

Check Out – Friday, June 14, 7:00 pm – Please stop at the barrier at the Y in the road. When released, you will go to Hansen Cottege to pick up your camper/s. Please SIGN OUT with your child’s counselor.

**Rookie Camp – Session # 2 – Hansen Cottage**

Check in – Sunday, June 16, 8:30 – 9:00 am – drive to the Hansen cabin, #38, to check your child in. Please check in any medicines with the staff member as well. Check out on Saturday with all the other campers. See below.

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**Check Out -- All Campers – Monday, June 17 - 1:30pm**

**Sand Volley Ball Court**

Drive on around the curve, past the stone house and the grassy field until you get to the

barrier. Be aware that a line of cars will build up on the road. Please be patient and wait in line

until it begins to move. We will ask you to wait for the buses to load campers before you enter

the housing areas. You will pick your child up, where you dropped them off… at their cabin.

**FOR ALL CAMPERS**

Campers will be dismissed from their cabins.

1. Wait in your car until the staff signals for you to drive on into camp
2. Drive to the living area where you dropped off your child.
3. Locate your camper(s)
4. Check in with your child’s counselor/s and sign the checkout sheet.
5. Load luggage and proceed on around the camp, counter clockwise.
6. Traffic is ONE WAY around camp. Please follow the signs.