

Club Name:	Number of Members as of January 1:
Application Submitted By:	Date Received at Office:

Directions

As a requirement is met, mark completed and make a note to describe the effort. Do not use the same activity to meet more than one requirement. Club membership is based on enrollment as of January 1 of the current 4-H year. Requirements must be met during the designated 4-H year, October 1 – September 30. The deadline to apply for a club seal is October 1. Immediately following the completion of the program year applying for. Must apply to be eligible. Submit to Sedgwick County Extension Office.

SECTION 1: Complete all items in this section to be eligible for a white, red, blue, or purple seal.

Activity	Completed	Notes
1-A. Club has two or more fully screened and registered volunteer leaders through 4-H Online.		
1-B. Five or more members, from three or more families, are enrolled in the club through 4-H Online.		
1-C. Each member is enrolled in at least one 4-H project experience.		
1-D. The club has elected officers to serve during the 4-H year. The officers and any appointed individuals to serve on county-level committees have been reported to the extension office.		
1-E. After reviewing the Notice of Civil Rights from Sedgwick County Extension, the club has completed the annual <i>Civil Rights Certification Statement</i> and returned it to the extension office.		
1-F. The club has utilized an appropriate Financial Review Committee to complete a financial review for the previous 4-H year. A completed Annual Financial Report document, as well as the bank statements for October 2022 through September 2023 (all accounts), have been submitted to the extension office.		
1-G. The club held a minimum of ten meetings during the 4-H year.		

Section 2: Complete six (6) of the requirements in this section. If six requirements are not met, the club will be lowered a seal.

2-A. The club has completed a program plan document, establishing regularly scheduled meeting dates and activities for the 4-H year. The program plan has been distributed to the club's families and shared with the extension office.		
2-B. Prior to January 1, club members identified at least two club goals to work toward during the 4-H year.		

Activity	Completed	Notes
2-C. 25% or more club officers successfully completed an in-person virtual or distance learning 4-H officer training.		
2-D. 20% or more club members learned and practiced the life skill of record keeping by submitting to the extension office an updated 4-E record book for the current 4-H year (includes personal page and permanent record).		
2-F. 20% or more club members participated at a Sedgwick County 4-H Day in an individual category.		
2-G. Submit Club "Year in Review" paragraph (6-8 sentences) to be read at the 4-H Celebration of Achievement to bwingfie@ksu.edu.		
2-H. Have an official club representative at the two Advisory Council Meetings (January and August).		
2-I. Submit a nomination for one of more of the following awards: Teen Teacher, Helping Hand Award, Outstanding 4-H Volunteer, Spirit of 4-H, Record Book Competition Award, Club Community Service, and Top Showman Dog.		
2-J. Have Club participation in the Advisory Council Fundraiser.		
Section 3 & 4: Complete the specified number of options listed below to earn a seal. Purple – 30, Blue – 25, Red – 20, White - 15. The State office only recognizes the Purple Seal and no longer supplies seals for the others.		
3-A. The number of members enrolled in the club through 4-H Online increased from last 4-H year based on a January 1 comparison.		
3-B. All club meetings began with the U.S. Pledge of Allegiance and 4-H Pledge.		
3-C. The majority of club meetings activities/agenda items are planned and run by the elected officers and youth membership, rather than the adults.		
3-D. Recreation activities are age appropriate and inclusive.		
3-E. Completed a club-level activity in the community to promote 4-H during National 4-H Week (display, poster, event, etc.)		
3-F. Club members developed confidence and practiced public speaking skills by presenting a project talk, illustrated talk or demonstration during a club meeting. All club members were provided the opportunity to do this (sign-up/assigned)		
3-G. The club provided healthy food and drink options at club meetings, events and activities.		
3-H. 15% or more of the club members completed the comprehensive 4-H experience by submitting a Kansas 4-H Project Record at the county level for at least one project.		
3-I. 25% or more of the club members applied for a member achievement pin award for the current program year.		
3-J. 75% or more of the club members exhibited a 4-H project at the county fair.		
3-K. The club participated in the county fair with a booth, banner, poster, or display to promote a phase of 4-H.		
3-L. The club successfully completed club assignments at the county fair.		

3-M. 90% or more of the club members participated in both pre-fair clean up and post-fair clean up (or a qualified substitution)		
Activity	Completed	Notes
3-N. Club members exhibited a project at the Kansas State Fair.		
3-O. 25% or more of club members are enrolled in the leadership project.		
3-P. The club engaged in a 48 Hours of 4-H service project. This includes pre-registering the project with Kansas 4-H and completing the reporting expectations with the state.		
3-Q. Club members participated at a Sedgwick County 4-H Day in a club or group category.		
3-R. The club enjoyed a family fun event (picnic, swim party, movie, bowling, etc.)		
3-S. The club engaged in fundraisers planned and facilitated by the Teen Council, including but not limited to the fair food sale, prize donations, etc.		
3-T. The club engaged in a service project in the community, not including a 48 Hours of 4-H project.		
3-U. The club engaged in a fundraiser to support club-level youth development activities.		
3-V. The club made a financial contribution to a county, district, regional, state, or national 4-H fund to support the mission of 4-H Youth Development.		
3-W. The club had an exchange meeting or other event with another 4-H group or club in or out of the county/district.		
Activity	Completed	Notes
4-A. Club members organized or engaged in an effort to present a 4-H promotion or feature story on radio, TV, social media, newspaper, school announcements/newsletter, etc.		
4-B. The club provided photos, videos, and success stories about club activated to the extension office for publicity use.		
4-C. The club participated in a community event (other than the county fair) with a booth, poster, banner, float, etc. to promote a phase of 4-H.		
4-D. Club members presented 4-H member success stories and project learning to a community group not affiliated with Sedgwick County Extension or 4-H, such as a long-term care, civic group, church, etc.		
4-E. A club member applied to represent the Sedgwick County Extension on the Kansas Youth Leadership Council.		
4-F. A club members applied for a 4-H Senior/Continuing Education Scholarship at the local, county, district or state level.		
4-G. The club provided a scholarship opportunity to assist members with financial expenses associated with attending 4-H educational events, camps and conferences.		
4-H. The club contributed to a charity not affiliated with the mission of 4-H (March of dimes, Salvation Army, Cancer Fund, Community Foundation, etc.)		
4-I. The club has recognized project leaders. Project leaders completed the 4-H volunteer registration process and hosted at least two learning experiences during the 4-H year.		
4-J. The club hosted a guest speaker at a meeting.		

Activity	Completed	Notes
4-K. The club held at least two activities to teach and practice parliamentary procedure to help members understand Roberts Rules of Order. This does not include officer training.		
4-L. Club members participated in a regional or state educational event such as Discovery Days, Kansas Youth Leadership Forum, Citizenship in Action, STEM, Geology Field Trip, Horse Panaroma, or a similar event.		
4-M. The club engaged in a field trip with educational value.		
4-N. Club members participated in a national youth leadership event such as 4-H Congress, 4-H Conference, Citizenship Washington Focus, or similar event. It does not need to be 4-H affiliated if it related to an enrolled project area.		
4-O. A club member/family engaged in an international experience by serving as a host family to an IFYE or LABO delegate, or a member participated as a IFYE or LABO delegate.		
4-P. The club used a buddy system or mentoring program to encourage older youth to support, assist and build relationships with younger members.		
4-Q. The club conducted a "model meeting". The meeting must be planned, presented and evaluated. Meetings should be recorded and videos submitted for evaluation at the extension office. The model meeting does not have to be entered in 4-H Day and can be submitted any time of the year.		
4-R. The club included an educational activity during a meeting in addition to member project talks, illustrated talks or demonstration.		
Section 5: BONUS: Opportunity for five (5) bonus options to contribute to Section 3 computation. Describe a unique activity that supported the mission of Kansas 4-H and Sedgwick County 4-H Youth Development.		
BONUS 1:		
BONUS 2:		
BONUS 3:		
BONUS 4:		
BONUS 5:		

Sedgwick County 4-H Club Seal Confirmation

This club has met the requirements to qualify for club seal recognition: ___ Purple ___ Blue ___ Red ___ White

Leader Signature: _____ Date: _____

OFFICE USE:

Seal Award Confirmed: ___ Yes ___ No

Reviewer: _____ Date: _____